



Learning Support Assistant Job Description

Job Title: Teaching Assistant (TA)

Based at: Bexhill

Responsible to: Head of Vocational Curriculum

Pay Rate: Up to £19,950 pro rata

Length: Term Time Only

Contract type: Fixed

Work pattern: *Term Time Only, Up to 3 days per week*

Closing date for applications: 9th Sept 2022

Interview: W/C 12th Sept 2022

Job Purpose: This role is required to be the in-class support for Games Design lessons which are being taught remotely. The post holder will manage learners to ensure that they are on track, understanding the set tasks and instructions and adhering to our code to be Ready, Respectful and Safe.

Responsibilities:

- Supporting learners in their studies and to ensure that they access and understand the content
- Meeting with the vocational teaching team to report concerns and carry out duties as directed
- Monitor and log student progress in class
- Raise any safeguarding concerns in a timely manner in line with college policy
- Contribute to quality improvement processes across college

Essential Criteria:

- Great communication skills
- Good level of IT knowledge
- Up to Level 2 English and Maths qualifications
- Ability to form positive working relations with students and staff
- Clear enhanced DBS check

Desirable Criteria:

- Knowledge of SEN and High Needs learning
- Subject specific knowledge (Games Design)
- Previous experience of supporting young people in education